

**Minutes of an Annual General Meeting of
Life Sciences Queensland Limited A.C.N. 151 534 664
held on Thursday 10 December 2020
LSQ Board Room, 88 Jephson Street, Toowong
and Zoom meeting**

1. PRESENT:

Director / Chair	Peter Andrews
CEO	Clare Blain
Board Members	David Camerlengo (via zoom) Louis Schofield (via zoom) Jennifer Barker (via zoom) Sagadevan Mundree Sarah Meibusch Emma Davidson (company secretary)
Members	As per Members Attendee Register

2. OPENING:

The Chair declared that a quorum was present and opened the meeting at 4:02 p.m.; welcomed everyone present.

3. APOLOGIES:

The Chair noted apologies from Directors and Members Bronwyn Harch and Bob Teasdale

4. PROXIES RECEIVED:

No proxies received.

5. MEETING PROCESS:

The Chair outlined the meeting process:

- All matters and procedures of the meeting are in accordance with the Notice of Annual General Meeting dated 18 November 2020.
- No additional Annual General Meeting matters have been received.
- Noted that on a show of hands, the motions will be passed by a simple majority of ordinary shareholders present voting in person or by proxy or by attorney or representative.

6. CHAIR COMMENTS:

Chair thanked CEO for past 12 months service.

7. RESOLVING 2019 AGM MINUTES:

Unanimous vote to resolve that the Minutes of the Annual General Meeting held on 28 November 2019 be adopted.

- 8. CEO PRESENTATION:** CEO Address & Overview – CEO reported to the Members on the LSQ achievements for 2019/2020; and acknowledged the support of Members and the Qld Government during this difficult year and highlighted the many COVID 19 success stories from our member base.
- 9. FINANCIAL STATEMENTS AND REPORTS:** To consider and receive the Company’s financial reports and the report of the Directors and the auditor for the financial year ended 30 June 2020.
Chair asked if there were any questions:

Chair noted that the financial reports, the report of the Directors, and the auditor for the financial year ended 30 June 2020 are tabled and received.
Unanimous vote to resolve to pass the financial documents for the financial year ended 30 June 2020.
- 10. ACKNOWLEDGEMENT OF OUTGOING BOARD MEMBERS:** The Chair acknowledged our outgoing board member: Bronwyn Harch of University of Queensland for her two years of service
- 11. ITEM 1:** **ITEM 1 – Re-Election of board appointed director – Ms Jennifer Barker**

To ratify the following as an ordinary resolution:

1. ‘That, Jennifer Barker, be re-appointed to the board for a further three-year term.’

Motion moved by S Mundree to ratify the appointment of J Barker to board of directors. **Seconded** by S Meibusch. **Motion carried.**
- 12. ITEM 2:** **ITEM 2 – Election of director – Prof. Alan Rowan**

To consider and, if in favour, pass the following resolution as an ordinary resolution:

2. ‘That, Alan Rowan, being eligible, be elected as a director of the Company.’

Chair asked if there was any discussion on the motion. No matters were raised.
Motion moved by S Mundree to elect A Rowan to the board of directors. **Seconded** by S Meibusch. **Motion carried.**
- 13. REAPPOINT AUDITORS:** **Motion moved** by J Barker to reappoint *Grant Thornton Audit Pty Ltd* as auditors. **Seconded** by L Schofield **Motion carried.**

14. OTHER BUSINESS:

Chair welcomed Christine Williams to the role of Chair effective at the end of the AGM. Chair acknowledged the depth of experience Christine will bring to the Board of LSQ.

Christine Williams thanked LSQ for the opportunity to work with the board and gave an overview of her background.

Sagadevan Mundree delivered a vote of thanks on behalf of the board and staff, to outgoing Chair Peter Andrews, thanking him for his service over the past three plus years and highlighting his achievements over this time.

15. CLOSE:

There being no further business, the Chair closed the meeting at 4:24 p.m.